

Entrance Examination Fee
(commonly known as application fee)
HK\$75.00



W F Joseph Lee Primary School
9 Tin Fai Road, Tin Shui Wai, N.T.
Interim Admission Application Form

For School Use Only
Application No
Rec'd
Date

Part A: Applicant's Information

Chinese Name:		English Name:		PHOTO
Sex: M / F	Place of Birth:	Date of Birth:	D M Y	
Birth Cert. No.:		Passport No. (if applicable):		
Nationality:		Language spoken at home:		
Address in Hong Kong		Telephone No.:		
		Siblings Attending W F Joseph Lee Primary School Grade: _____ Name: _____ Grade: _____ Name: _____		
E-mail:				

Part B: Present School Particulars

Name of School:	School Telephone No.:
Address of School:	Grade Attending:
Reason for leaving school:	Grade Applied For:

Part C: Parent's/Guardian's Particulars

	Father	Mother	Guardian (Relationship: _____)
Name			
Mobile No.			
Identity Document	HK Identity Card Passport (Country: _____) Others (Please specify: _____) Note: Please tick the appropriate box.	HK Identity Card Passport (Country: _____) Others (Please specify: _____) Note: Please tick the appropriate box.	HK Identity Card Passport (Country: _____) Others (Please specify: _____) Note: Please tick the appropriate box.
Education			
Working Organization			
Occupation & Position			

Signature of Parent/Guardian _____

Date _____

NOTES ON HOW TO COMPLETE THE APPLICATION FORM

- The school may revise the school fee by about 4.15% (total school fee from HK\$19,300 to HK\$20,100) with effect from the 2026-2027 School Year (subject to EDB's approval). The school will issue a circular in September regarding the revised school fee. The annual school fee is payable in 10 instalments. The school has scholarships and fee remission schemes. For details, please refer to our website: <http://www.wfjpls.edu.hk> click "Admission". Please call the school office at 3401 4995 for enquiries.
- Return the completed application form together with entrance examination fee (commonly known as application fee) (HK\$75), the COPY of your child's birth certificate, profile page of the student handbook (with a photo), last 2 report cards and most recent test and/or exam papers of Chinese Language, English Language and Mathematics. If your child's brother/sister is studying at our school, please also attach a copy of the student profile page of his/ her student handbook. All submitted materials will not be returned.
- Only shortlisted applicants will be invited to attend a written test (Chinese, English and Mathematics) and an interview. Successful applicants will be contacted by email. Parents do not need to call or email the school.
- Forms and personal data submitted will only be used for our admission purposes and will not be returned. All data will be destroyed one year after an unsuccessful application.
- Applicants who do not receive calls within 3 months may regard their application unsuccessful.
- All fees are non-refundable and non-transferable under all circumstances. This policy applies regardless of whether you are invited to a written test or an interview, if you choose to decline the written test or the interview, or if you are unable to attend.
- Please submit the application form and relevant documents in person during school hours.
- In case of any disputes, the school reserves the right of final decision.